



HEADQUARTERS
CIVIL AIR PATROL CONNECTICUT WING
UNITED STATES AIR FORCE AUXILIARY
PO BOX 1233 MIDDLETOWN, CT 06457-1233
Tel: (860)262-5847
Fax: (860)262-5848
E-mail: hq@ctwg.cap.gov



**CTWG STAFF CALL
MINUTES
18 January 2006**

Attendance:

WING COMMANDER	COL. PALMER
STATE DIRECTOR	LTC ISABELLE
CTWG SAFETY OFFICER	LTC STIDSEN
AIRCRAFT MAINTENANCE OFFICER	CAPT J. KELLING (NP)
DIR CADET PROGRAMS, DIR DDR/DIR PROF DEV	MAJ MARTEKA (NP)
ADMINISTRATIVE/PERSONNEL	LTC HUCHKO
DIRECTOR OF COMMUNICATIONS	MAJ VALLEAU
ASSISTANT DIRECTOR OF COMMUNICATIONS	CAPT C. KELLING
LICENSING OFFICER	1LT R. CARTIER
GROUND OPERATIONS OFFICER	LT SLEDGE (NP)
FLYING SAFETY OFFICER	CAPT LE BOEUF (NP)
DIRECTOR OF OPERATIONS/EMERGENCY SERVICES	
OFFICER	COL. STURGES (EX)
ASST. DIR. OF OPERATIONS	COL. HERBERT (NP)
EMERGENCY SERVICES OFFICER ASSISTANT	CAPT SPARKS (NP)
WING TRAINING OFFICER	MAJ SHAPIRO (EX)
WING TRAINING OFFICER ASSISTANT	CAPT ROMANO (NP)
ASST WING TRAINING OFFICER	CAPT HOLLIS (NP)
STAN/EVAL OFFICER	CAPT DILL (NP)
DIRECTOR OF AEROSPACE EDUCATION	CAPT OESTREICHER (EX)
INTERNAL AEROSPACE OFFICER	LT ABBATE (NP)
SUPPLY/TRANSPORTATION/REAL ESTATE OFFICER	LTC BRIGNOLA (NP)
INFORMATION MANAGEMENT ASSISTANT	CAPT SCHINITIS
ASST ADMIN. OFFICER	LT JULIE BAILEY
COUNTER NARCOTICS OFFICER	SM KUBISH (NP)

(REP) Representative, (NP) Not Present, (EX) Excused

COLONEL Palmer called meeting to order at 1936L.

COLONEL PALMER

- We have a Spaatz winner at CT004.

- The weather in NE is unpredictable. Be safe in the weather. If you see downed power lines, don't touch them. This is January and we have a month and a half of weather to hit us. Be safe in whatever we do.
- Please watch your speed on this campus. The troopers are watching and they will pull you over and ticket you if you are speeding. Please let your cadets know that speeding is not allowed and they can be stopped and ticketed.
- Fire Alarm procedures—When you hear that bell you are to go down to the rear parking lot past the stop sign. The last person out will grab the sign-in book so roll call can be taken. Everyone must sign in.
- Wear of the American Flag has been authorized for the BDU uniform. It is the reversed American Flag.
- You need a mission number for "O" flights. We get our numbers from LTC Isabelle. He gives them to Colonel Sturges to give to the squadrons.
- Award nominations—Cadet and Senior—I need to review and send to Region. All awards are due by February CC.
- Squadron visitations—I will have a list.
- We have two new commanders—1LT DellaVecchia, 399th; Major Oestreicher, Stratford.
- Have gotten our training money. \$3829 for a full year of training which includes eval.
- \$4,500 has been set aside for glass cockpit training.
- \$3,131 for Cadet Orientation flights.
- We have no glider so no money for training.
- Realization that I only have 18 months in this command position. I need to know if anyone is interested in succeeding me. There is a full process but that can't start until six months before my actual time is over. I would rather see a qualified person step forward. I will send letter out to squadron cc and all staff. Would like to get a couple people on line to mentor them.

LTC ISABELLE

- February mission training has been approved. I will be moving out of my temporary quarters into permanent quarters. I will have a new mailing address, phone number, etc. I will give to you when I have them for your roster.
- Encampment dates—What days do you want? (Palmer—Call Major Flynn.)

CAPT C. KELLING

- The first purchase order has been written for equipment from the grant money. Will see equipment coming in soon.
- Meeting to get Communication Advisory Council on how to handle transition to narrow band.
- We are planning a communication meeting sometime in March. Hope to have a good communication staff meeting describing things to come in the future.
- Will have another basic class. Have a request for an advanced class.
- Had some requests for an ES communication class. Hopefully will have something solid within the next month.

- Starting to go out to squadrons and get them back into gear with communications.
- CTWG Conference Committee—Doubling up on meetings to get caught up. Anyone who wants to have a seminar or participate in a class let Capt C. Kelling know. If anyone has any suggestions on the design of the program, also see Capt C. Kelling.
- Still trying to find a speaker. Trying to find someone local who is polished in public speaking.
- Will open up conference registration on line in a few weeks. Make sure it will be updated. It should happen next month. Conference is April 28 and 29.

LTC STIDSEN

- The December Sentinel listed the first fatality of the year—a pilot flew into a wire stretched across a river. He was unfamiliar with the area.
- We live in New England—weather changes all the time. Watch out for snow and ice. Improvise, adapt and overcome. We should be prepared for emergencies.
- Squadrons are turning in their monthly safety reports. We have a better percentage. We are approaching 100% in turning in our reports.
- The damaged aircraft is still not fixed. We have lost the services of a good airplane because of the accident.

IT

- Work on the laptops is progressing. 169th and Silver City are done. Working on CT058 now.

Meeting adjourned at 2005 local. Dismissed.

Respectfully submitted,

//signed//

Cassandra Huchko, LTC, CAP
CTWG DA/DP